

CDW Gathering Equipment List

- Courts:
 - Cowboy Dressage Open Court 1 or 2 depending on how many arenas
 - Cowboy Dressage Challenge Court
- Arenas:
 - Equipment to drag arenas
 - What is available on site?
 - If none arrange for dragging equipment to be delivered to venue, and a volunteer to run tractor
 - Sound systems – does venue provide? Determine number needed
- Judges Stations:
 - Tables/chairs for judges and scribes
 - Heaters/fans depending on weather
 - Weather protection for judges if arena is not undercover
 - Chairs for gate people
 - Stopwatch – each judge
 - Bell – each judge
 - Pens - black and red
- Barns:
 - Wheelbarrow or hand truck to haul extra shavings to stalls.
- Power:
 - Sound systems
 - Office
 - Concessions
 - Vendors
 - Extension cords
- Transportation:
 - Golf cart(s) or other transportation to run errands and accommodate runners if arenas are not close to office
- Office Equipment:
 - Computer
 - Copy machine/Printer
 - Adding Machine
 - Office Supplies – pens, pencils, stapler, staples, paper clips etc.

- Hospitality and Entertainment:
 - Tables and Chairs
 - Coffee maker
 - Way to boil water for tea/hot chocolate
- Miscellaneous:
 - Step ladder
 - Screwdrivers/hammers/wrenches/shovel/etc
 - Tape/Nail/Stapler/Ties to hang signs
 - Extra hooks and screws
 - Batteries
 - Tables for prizes/silent auction/hospitality
 - Extra chairs
 - Metric/Inch 200-foot measuring tape (2)
 - Walkie Talkies or some other way to communicate with judges/staff
 - Cones
 - Rake