

## GUIDELINES AND VIDEO SUBMISSION FOR CDW VIRTUAL SHOWS

All CDW Rules apply to Virtual Shows - Cowboy Dressage® RULES and GUIDELINES

CDW tests and court information - Tests & Courts A regulation court is required for Virtual Shows. You can assist the judges by having the court letters clearly visible.

Guidelines for Videoing your rides - Videoing your Cowboy Dressage Test

For each Virtual Show – Follow instructions below for setting up WhatsApp. On entry form be sure to include the phone number from which the videos will be submitted. After entries close (for each show), you will be sent a “class chat” and that will be where you will upload your videos. If you sign up for consecutive shows you may have to search your archives on WhatsApp to find your classes. For more information or questions contact the show secretary listed in the Virtual Premium.

### DETAILS FOR RECORDING AND SUBMITTING VIDEOS FOR VIRTUAL SHOWS



- Install Whatsapp . It's free to download from your phone's app store.
- Open WhatsApp. Tap OPEN in your phone's app store or tap the green and white WhatsApp icon.
- Tap OK when prompted. This will allow WhatsApp to access your contacts. You may also have to allow WhatsApp to send notifications by tapping Allow. On Android, you'll tap ALLOW here. Tap Agree & Continue. It's at the bottom of the screen. On Android, you'll tap AGREE AND CONTINUE. Once you have set up the app, you will be added into a CDW Group Chat (you will be emailed the show name after you've entered. This is where you will need to upload your video too.

#### RECORDING (must be a regulation court):

To Film you will set your camera behind the letter “C” (where the judge would normally be located) and make sure the perimeters of the court are visible. Be sure to get the full picture of the horse in corners Y-M & Q-H and zoom when rider is at the A end of the arena. The clearer the video, the easier it is to judge. Be sure to have your camera set horizontally. You must adhere to Cowboy Dressage rules for attire and tack for your recording. Do not add music to non-freestyle tests.

For Freestyle -- music should be next to recording device to be heard clearly.

#### UPLOADING:

Naming Protocol: Your video should be titled as follows: Test Abbreviation-LastName-Horse (e.g., POGWJ1-Smith-Buster). Email the Show Secretary when your video has been sent.

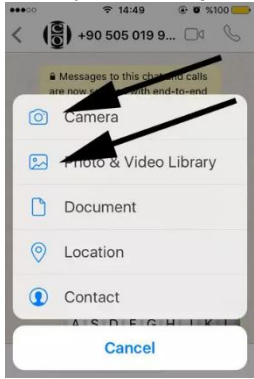
To upload your video to Whatsapp from your device’s camera roll, you will need to first enter the CDW Group Chat (will be sent to you from show secretary). Please make sure you have given us the correct phone number that is attached to the device the app is downloaded on.

#### For IOS (Apple) Users:

Tap on “+” on the chat screen like we have shown at the picture below



Then you will **Tap on Camera or Photo & Video Library** from the menu.



If you select the Camera, tap on shutter button and hold it. That's how you will record video for WhatsApp on iOS. If you select Photo & Library select a video from the gallery. Tap on blue arrow icon and send it to your friend. This is how you can send video on WhatsApp iOS.

## How to Send Video on WhatsApp Android

**Run WhatsApp** on your Android phone or tablet.

**Open the chat** on the application.

**Tap on the attachment icon**



Select Gallery or Camera from the menu that will appear after you tap on attachment. Gallery is for existing video on your device, camera is for recording video simultaneously and send it.

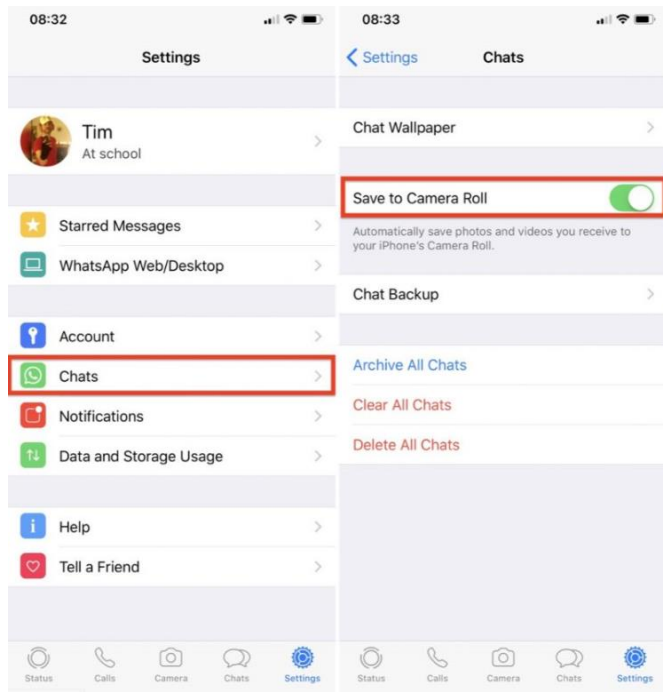
When you are done with recording video on your camera or selecting a video on your gallery. Tap on green arrow to send it.

That's all, now you can send your video to your friend. Please don't hesitate to ask questions. We will respond to your questions at [cowboydressageworldmedia@gmail.com](mailto:cowboydressageworldmedia@gmail.com).

Below we have outlined the way to stop WhatsApp automatically downloading ALL media files.

## To prevent all media files downloading on an iPhone:

1. Launch WhatsApp on your iPhone.
2. Tap the Settings icon (small cog) at the bottom right of the screen.
3. Tap Chat Settings.
4. Swipe the toggle off the Save Incoming Media option so that it is no longer green.



If committing to this seems too much, it is also possible to switch off media downloads from one chat at a time, giving you more flexibility if you do want some images/videos to be saved.

## To prevent media files from one chat for an iPhone:

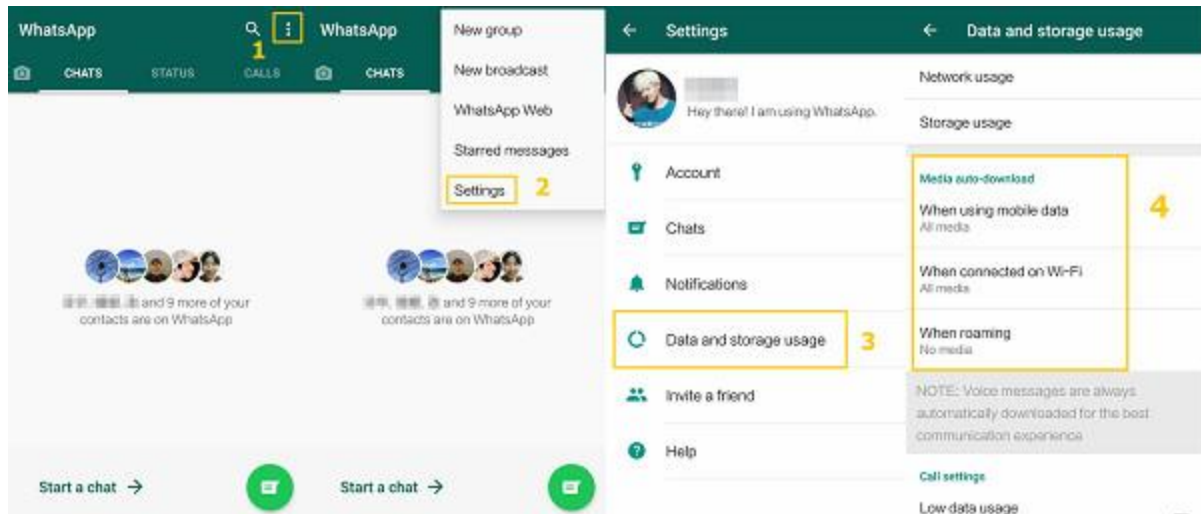
1. Launch WhatsApp on your iPhone.
2. Click on the chat you'd like to stop downloading media files from.
3. Click on the name of person or group from this chat.
4. Scroll to the option Save to Camera Roll.
5. Click 'Never'.

This process will need to be repeated for each contact or group where you want to switch the automatic downloads off.

## To prevent all media files downloading on an Android:

Preventing WhatsApp automatically downloading ALL media files is slightly different on an Android as it relies on settings involving Wi-Fi and Data, rather than a specific button in the app.

1. Begin by opening WhatsApp and go to the window where chats are shown.
2. Select Settings, the three vertical dots on the top right-hand side.
3. Click on Data and storage usage.
4. Head to Media Auto-Download, where you will encounter three options: When Using Cellular Data, When Connected on Wi-Fi and When Roaming.
5. Disable auto-downloads by unchecking all three options, Images, Audio and Video.



To prevent media files from one chat for Android:

1. Open a chat
2. Tap the three dots in the top right-hand corner
3. Tap "View contact"
4. At the bottom there should be a section called "Media visibility"
5. Choose 'No'.